

LETTER of Acceptance (KWEF Research Grant Program 2025)

To Kurita Water and Research Foundation (KWEF)

Application ID No. :
Research Title :
Grant Amount (JPY) : JPY400,000 -

This Letter of Acceptance (LOA) is a confirmation for a qualified researcher whether to accept the KWEF research grant 2024 after well-understanding of her (his) conditions and obligation hereinafter set forth.

<CONDITIONS and OBLIGATIONS requested for Grant Recipient of Kurita Water and Research Foundation (KWEF) research grant program 2025>

1. CONDITIONS and OBLIGATIONS before receipt of the grant

(1) Bank Account

Grant Recipient (Recipient) is requested to provide the right information of a proper bank account to which KWEF wires the grant.

- 1) KWEF wires the grant only to a bank account owned by an institute which the Recipient belongs to.
- 2) In a case to arise additional wire fees due to the recipient's wrong information, the cost shall be deducted from the grant amount.

(2) Choice of wiring currency

Recipient can choose a wiring currency in Japanese Yen (JPY) or US dollars (USD).

In a case of USD, KWEF wires the corresponding amount in USD after exchange from Japanese Yen to USD at an exchange rate on the wiring day. The exchange fee (between TTS and TTB) shall be deducted from the grant amount.

2. CONDITIONS and OBLIGATIONS after receipt of the grant

(1) Usage of the grant

Recipient is requested to use the grant for the abovementioned research only.

(2) Submission of reports

1) Research report

Recipient must submit a research report associated with KWEF research grant 2025, to the President of KWEF not later than October 31st, 2026. The report is the research summary written in English in two or three pages (A4 size)

2) Expense Report

Recipient must also submit an expense report issued by her (his) institute in English to the President of KWEF not later than October 31st, 2026. The report should consist of an itemized list of expenses paid with the grant money and the relevant receipts.

(3) Acknowledgment

Grant recipient is requested to include an acknowledgment of grant support such as: "This research was supported in full or in part with Kurita Asia Research Grant (grant number) provided by Kurita Water and Environment Foundation." Copies of a research paper published should be sent to KWEF.

(4) KWEF internal information handling policy on adopted research

Recipient agrees;

- 1) KWEF may publish name of Recipient, institute, and research title on KWEF website.
- 2) KWEF may forward the research report upon request unless the Recipient does not agree to disclose.

(5) Revisions or Discontinuation of adopted research

Recipient is requested to get KWEF approval in advance before revisions or discontinuation of the research. KWEF may allow minor revision on a case-by-case basis, when it is reasonable and/or unavoidable, In case of major revisions or discontinuation, the recipient is requested to return all the remaining grant money to KWEF.

Recipient is requested to contact KWEF secretariat by e-mail when the cases arise.

(6) Revocation, refund of research grant

For the following cases KWEF will withdraw the adoption of a grant, and/ or request a refund of the grant money.

- 1) When a grant recipient discontinued the adopted research program.
- 2) When a grant recipient changed the adopted research program significantly without getting an approval from the President of KWEF by submitting a report in advance.
- 3) When a grant recipient does not fulfill his or her obligation as a grantee, such as submission of the research report and the accounting report properly.
- 4) When the grant money remains at the end of the research period (September 30th, 2026).

I hereby understand the Conditions and Obligations of Recipient, and promise to execute all of them in time.

Recipient

Witness by

Signature :

Signature :

Name Print :

Name Print :

Date : [/ /2025]

Date : [/ /2025]